

GRANT AWARDING POLICY

Little Bealings Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Little Bealings and its residents. This document outlines Little Bealings Parish Council's guidelines for awarding. It also formalises the application process to ensure access, openness and fairness to the groups and organisations we aim to support. We will ensure that our grant awarding activity is fair and transparent.

General information for applicants

It is Little Bealings Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Little Bealings Parish Council. The size of any grant awarded is at the discretion of the Parish Council but will not exceed £500 in any one application.

Who is eligible to apply

The following organisations may apply to Little Bealings Parish Council:

- a. A Little Bealings based charity
- b. An organisation serving the needs of the residents of Little Bealings
- c. Resident(s) of Little Bealings requesting grant aid with a project/event, which will be for the benefit of the local community
- d. A Little Bealings based club/association/charity serving a specific section of the community or the community as a whole
- e. A local branch of a regional or national organisation/group which serves the needs of the residents of Little Bealings.

Who is not eligible to apply

We will normally reject applications from:

- a. Projects which are the prime statutory responsibility of other government bodies who would normally be funded by a local or regional authority
- b. Projects which improve or benefit privately owned land or property
- c. Support for individuals or private business projects
- d. Applications by "for profit" commercial organisations
- e. From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Little Bealings Parish Council
- f. From organisations with political affiliations or those established for the purpose of forwarding a party-political agenda

Priority will be given to those applications submitted early in the financial year (which runs from April to March), however the Parish Council reserves the right to leave the application process, funding dependent, until the end of the financial year.

What can be funded

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social,

environmental and /or economic profile of Little Bealings. Priority will be given to those applications which add value over applications for running costs.

The following are unlikely to be considered as a grant priority

Projects where there is a large shortfall in the funding required to complete the project or projects that simply replace existing facilities with no significant improvement.

Conditions of grant

Little Bealings Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can be only be used for the purpose for which the grant is given.

Grants must not be distributed to any other organisation. Applications should be submitted, using the Small Grant Application Form to:

The Clerk
Little Bealings Parish Council
69 Brunswick Road
Ipswich
IP4 4BS

Email: Clerk@littlebealingsparishcouncil.gov.uk

Decisions will be based on the following criteria

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness.

Small Grant Application Form

Little Bealings Parish Council

Application for Donations and Grants

Little Bealings Parish Council supports community groups and charitable organisations with small grants awarded twice annually. The grants range from £50 to £500 and funds are limited. Projects supported must benefit the community.

If you have any difficulty in filling out this form then please contact the Parish Council on 07867973504

Section A – Details of Organisation

| | |
|---|--|
| Full Legal Name (and Title by which your organisation is commonly known, if applicable) | |
| Address for Correspondence | |
| Telephone Number | |
| Email address | |
| Contact Person & Position | |
| Name of Organisation to which the grant should be made payable | |

Section B – Financial Details of Application

| | |
|--|--|
| Total Cost of Project | |
| Breakdown of Total Cost (include a “shopping list” if applicable) | |
| Amount raised so far | |
| Amount of Grant for which you are applying | |
| Other sources of funding (how you intend to raise the balance) | |
| <p>Benefit to the Community</p> <p>Please list the benefits that you consider this donation/grant will make to the community and/or its inhabitants</p> | |

Name..... Signed.....

Date.....

Any Further Information

For office use only

Date Received Remarks

Meeting date

Amount Granted

Date Grant Paid

