

Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7pm on Monday 7 July 2025

Present:

Cllr C Cheeseman (Chairman), Cllr H Saagi (Vice Chairman) Cllr I Ransome, Cllr K Price, Cllr M Garnham and Cllr M Wilson

In attendance: Wendy Cook, Clerk to the Council

Also present:

County Councillor Elaine Bryce, and 2 residents/members of the public (for all/part of the meeting)

The Chairman welcomed those present.

1. Apologies for Absence

Apologies were received from Cllr P Carr for health reasons and from District Cllr Colin Hedgley who was away.

It was **RESOLVED**:

- To accept the apologies for absence

2. Declarations of Interest in Matters on the Agenda and Dispensation Requests

There were no declarations of interest made

3. Public Participation Session

Resident Mr Dick Thornborrow spoke about item 10.2 Sinks Pit Case Study

4. Minutes of the Meetings Held on 12 May 2025

It was **RESOLVED**:

to approve the minutes of the meetings as drafted.

5. Updates from Clerk and Councillors

5.1 ESC Community Partnership

Cllr Carr was absent from the meeting so no report available

5.2 Village Hall Management Committee

Cllr H Saagi reported that the new heaters have been installed and that the redecoration will be completed by the end of July. She thanked the Parish Council for their use of CIL money for the new blinds and that they would be installed once decorating had been completed. Cllr H Saagi also reported that the Village Hall is now using much less energy now it has new windows and doors and a new generator meter has resulted in more income.

5.3 SAVID

Cllr M Garnham attended the meeting on 5th June.

6. Local District and County Councillors' Reports

County Councillor Elaine Bryce reported that Suffolk Libraries have moved back in-house and that they will now be known as Suffolk Community Libraries. A new strategy has been launched to tackle violence against women and girls in Suffolk aiming at making Suffolk a safer place for all. She mentioned the Council reorganisation and urged people of Suffolk to have their say. She attended a national Infrastructure conference where Suffolk County Council have challenged the Government on the emerging Planning and Infrastructure Bill. Plug in car clubs have arrived. Six electric Vehicles are now at three locations for communities to use with two being available in Woodbridge. The Northern Bypass is back on the agenda for the Suffolk County Council meeting on 10th July, However Cllr Bryce believes there are other solutions to increased traffic when Bridge is shut or work being carried out and strongly opposes a Northern Bypass.

7. Planning

7.1 Planning Applications

None Received

7.2 Update on Applications dealt with under Delegated Authority, Previous Applications, Appeals and Enforcement Matters

7.2.1 ENF/25/0141/DEV| Land to the north of Pipits Hill, Martlesham Road| Unauthorised compound and hard standing.

ESC enforcement have looked at the case and determined that there is no breach of control.

7.2.1 DC/24/4287/ARM| Approval of Reserved Matters of DC/22/0566/OUT Outline planning application with all matters reserved proposing the erection of a detached dwelling and garage within excess garden amenity land serving The Orchard, Holly Lane, Little Bealings, IP13 6PW –

A resident had queried that work had started on the site before the Construction Management Plan had been submitted prior to any works starting to remove hedging and create access.

It was **RESOLVED**:

- That the clerk would liaise with resident on the matter

The following applications have been approved:

DC/25/0972/ARM|Approval of Reserved Matters of DC/24/0689/OUT - Outline Application (All Matters Reserved) - New single family dwelling with associated amenity space and car parking space. DC/25/1046/FUL|Retrospective Application - temporary siting of caravan/mobile home during building operations for a period of 1 year |Grove Cottage The Street Little Bealings Suffolk IP13 6LT

DC/25/0035/CLE | Certificate of Lawful use (Existing) - Change of use granted by Inspector Mileham as a result of appeal ref APP/X3540/W/21/3267667 has been lawfully implemented. Admirals Head Inn Sandy Lane Little Bealings Woodbridge Suffolk IP13 6LW

DC/22/5004/FUL | Retention and completion of construction of 1 No building and use of land for vehicle and plant hire operator(s) comprising officer, workshops, associated parking, drainage infrastructure etc to allow for the hire, storage, sale, maintenance and servicing of vehicles, paint, machinery and equipment following enforcement case ref: ENF/21/0552 in relation to previous consent DC/19/2666/FUL | Kesgrave Quarry Sinks Pit Main Road Kesgrave

The following applications are Pending Consideration:

DC/25/2022/TPO|1no. Beech (T1 on plan) - Crown raise to 5 metres and crown thin by 15%|Magna House Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX

DC/24/2759/FUL | Proposed extensions & alterations. (ground & first floor side extensions, first floor alterations & second floor (roof space proposal) | Woodside Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX (Previous application DC/21/4162/FUL valid until 2 November 2024)

The following application has been appealed:

DC/23/2095/VOC: Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage - Change approved drawings to reflect amendments to design | Woodside Martlesham Road

An appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage

Enforcements:

DC/21/4162/FUL | Woodside Martlesham Road

A site visit has been completed by ESC Enforcement regarding the potential use as a builder's yard. However, at this time there is insufficient evidence of an unauthorised use. Parish Council have been made aware that a local resident has reported this matter to ESC Enforcement.

8. Neighbourhood Plan

Cllr H Saagi reported that the consultation period had now finished and that after considering comments received the Neighbourhood Plan would be submitted for independent examination. It will then go to a referendum.

9. Emergency Plan

It was **RESOLVED**:

- That Cllr C Cheeseman and Cllr K Price would form a Working Party to look at creating an Emergency Plan for Little Bealings

10. Sinks Pit

10.1 Sinks Pit Community Liaison Group

Cllr I Ransome attended the last meeting. He reported that, due to the number of absentees at the meeting a number of outcomes could not be resolved. ESC had written to TRU requesting a response to the 4 'next steps' suggested by SLR Technical Services. TRU had only just received the request and said it would be actioned. Future meetings of the Sinks Pit Community Liaison Group could become 6 monthly in the future.

10.2 Case Study

A case Study – Mitigating Pollution From Sinks Pit had been circulated to the Councillors. The Parish Council expressed thanks to Mr Dick Thornborrow for his hard work in putting the Case Study together.

It was **RESOLVED**:

- For the Parish Council to accept the Document
- For the Parish Council to publish the Case Study on the Parish Council website.
- To accept the contact list provided by the Sinks Pit Community Liaison Group and for the Clerk to distribute the Case Study accordingly
- To accept the complaints procedure and publish on the Parish Council Website

11. Request from Resident for Dog Waste Bin

With increased dog fouling in the Village a resident has requested additional Dog Waste Bins. A dog waste bin costs £316.68 + vat. Possible sites for location are Sandy Lane where the road meets footpath 2 and Michael's Mount where the road meets footpath. To site the bins landowner's permission is required. As sites proposed are both on Public Rights of way there are no additional charges for emptying as ESC will cover costs. CIL money can be used to purchase.

It was **RESOLVED**:

- For the Clerk to contact the landowner of both proposed sites for permission

12. Highways

12.1 Highways

Nothing to report

12.2 Footpaths

Nothing to report

13. Policy Updates – Standing Orders, Equality & Diversity Policy

It was **RESOLVED**:

- To accept the updated Standing Orders and new Equality & Diversity Policy

14. Finance

14.1 Public notice of Accounts 2024/25

AGAR is all filed with external auditors. The Public Notice of accounts has been displayed and website up to date with financial documents. Dates are from 3rd June until 14th July for public notice

14.2 Income and Authorisation of Expenditure

Approval of Finance Schedule

There has been no income received

Expenditure had been incurred as follows:

- Clerk's Net Salary for May 2025: £566.40 (S111 and S112 LGA 1972) (standing order)
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- Westminster Blinds (CIL) £820 + £164 vat (S111 and S112 LGA 1972) (BACS)
- Greenbarnes (CI) £518.25 + £103.65 Vat (S111 and S112 LGA 1972) (BACS)

It was **RESOLVED**:

that the following expenditure be incurred:

- Clerk's net salary for July 2025: £566.40 (S111 and S112 LGA 1972) (standing order)
- Clerk's net salary for August 2025: £566.40 (S111 and S112 LGA 1972) (standing order)
- SALC CiLCA Intro: £32.00 + £6.40 vat
- SAVID: £50.00
- I Ransome Expenses: £7.04 + £1.41 vat
- SALC CiLCA Units: £252 + 50.40 Vat

14.3 Savings Account

It was **RESOLVED**: To add Cllr C Cheeseman and Clerk Miss W Cook as signatories to the NS & I Savings Account.

14.4 First Quarter Internal Audit

This would be undertaken by Cllr Ransome when the June bank statement was available

15. Date of Next Meeting

The next meeting of the Council will be on Monday 1 September 2025 in the Angela Cobbold Hall but a meeting will be held on Monday 4 August 2025, if required by business to be transacted.

There being no further business to discuss the meeting closed at 7.46pm.

