

Minutes of Little Bealings Parish Council meeting held in the Angela Cobbold Hall at 7pm on Monday 3rd November 2025

Present:

Cllr C Cheeseman (Chairman), Cllr H Saagi (Vice Chairman) Cllr I Ransome, Cllr K Price, Cllr M Garnham, Cllr P Carr and Cllr M Wilson

In attendance: Wendy Cook, Clerk to the Council

Also present:

County Councillor Elaine Bryce, and 5 residents/members of the public (for all/part of the meeting)

The Chairman welcomed those present.

1. Apologies for Absence

- Apology for absence had been received from District Councillor Colin Hedgley

2. Declarations of Interest in Matters on the Agenda and Dispensation Requests

- There were no declarations of interest made

3. Public Participation Session

No comments were made

4. Minutes of the Meetings Held on 1 September 2025

It was **RESOLVED**:

- to approve the minutes of the meetings as drafted.

5. Updates from Clerk and Councillors

5.1 ESC Community Partnership

Cllr Carr attended a meeting on 13th October. He reported that Bealings School have now become a member of the Partnership and that one of the subjects on the agenda at the meeting was ongoing improvements to rural transport. He then briefly spoke about other projects that have been supported by the ESC Community Partnership in the area. The next meeting is on 3 December

5.2 Village Hall Management Committee

Cllr H Saagi reported there had been a meeting in September and that all of the regular hirers had rebooked, plus a couple of new bookings. The new blinds have been fitted and look good. She also mentioned the 'pop up pub' and quiz night on the 14 November.

5.3 SAVID

Cllr M Garnham is going to attend the AGM on the 6 November. At the meeting he is going to see if it's possible to have a second SID location. He is now moving the SID every three weeks

5.4 Sizewell C Southern Transport Forum

Cllr I Ransome attended a meeting on the 3 September and reported that there was information about the roadworks on the A12 and railway lines. He said that the work due to be completed at the crossing in Little Bealings is Network Rail improvements not Sizewell. The next meeting is 3 December. Cllr Ransome is unable to attend this meeting.

5.5 Sinks Pit Community Liaison Group

County Councillor Elaine Bryce chaired the last meeting. Cllr I Ransome was in attendance, he reported that because the ESC Environment Protection representative was not present there was not update to the noise abatement notice. The next meeting is on the 18 December.

5.6 Clerk Update

The Clerk has now passed unit 1 of her CiLCA course. She also mentioned that the external auditors require documents submitted to them from a secure .gov.uk email address and reported that Little Bealings Parish Council were already compliant.

6. Local District and County Councillors' Reports

County Councillor Elaine Bryce spoke about devolution. The One Suffolk proposal has been submitted to central government. Cllr Bryce said that many Parish Councils in the area are concerned about the proposal for three unitary councils, and that she too does not wish for parts of her ward to become part of an Ipswich Council. The consultation period is due to start soon, and she urged people to comment.

She also reported that the budgets are starting to be set and will be confirmed at a meeting in February. Cllr Bryce said she gets lots of comments about the state of the roads and she explained that 77p in every pound goes on protecting the most vulnerable leaving just 23p for everything else, including highways.

Suffolk Fire and Rescue Service (SFRS) celebrated excellence in operational response and a unique hoard of 321 silver coins found in 2023 during excavations for Sizewell C, is to be donated to Suffolk County Council's Archaeological Service (SCCAS). Cllr Bryce also noted that she will be chairing the next Sinks Pit Community Liaison Committee and that she felt it was important for the group to continue. Full report can be found at www.littlebealingsparishcouncil.gov.uk

7. Planning

7.1 Planning Applications

DC/25/3662/FUL | Proposed Detached Garage/Cart Lodge. Fernlea, Martlesham Road, Little Bealings, IP13 6LX

It was **RESOLVED**:

- That there was no objection to the development.

DC/25/3774/ARM | Approval of Reserved Matters for Parcel W2. Land Eat of Adastral Park, Martlesham Heath, Martlesham

It was **RESOLVED**:

- That the Parish Council had no comments to make at this time.

7.2 Update on Applications dealt with under Delegated Authority, Previous Applications, Appeals and Enforcement Matters

The following applications have been approved:

DC/25/2736/FUL | Retrospective Application - Proposed detached 2 bay cart lodge, The Chestnuts Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX

The following applications are Pending Consideration:

DC/24/2759/FUL | Proposed extensions & alterations. (ground & first floor side extensions, first floor alterations & second floor (roof space proposal) | Woodside Martlesham Road Little Bealings Woodbridge Suffolk IP13 6LX (Previous application DC/21/4162/FUL valid until 2 November 2024)

The following application has been refused:

DC/25/3253/FUL | Retain outbuildings within residential curtilage | Site Adjacent To Woodside Martlesham Road Little Bealings Suffolk IP13 6LX

The following application has been appealed:

DC/23/2095/VOC: Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage - Change approved drawings to reflect amendments to design | Woodside Martlesham Road

An appeal has been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Variation of Condition No. 2 of DC/22/2984/FUL - Construction of one detached dwelling and garage

Enforcements:

DC/21/4162/FUL | Woodside Martlesham Road

A site visit has been completed by ESC Enforcement regarding the potential use as a builder's yard. However, at this time there is still no update

8. Neighbourhood Plan

The Neighbourhood Plan is due to be submitted to East Suffolk Council. Following a brief discussion and requests from the Parish Council for a couple of minor amendments

It was **RESOLVED**:

- That the Parish Council noted the comments and agreed to the proposed responses.
- Agreed the proposed modifications
- Agreed to the formal submission of the Neighbourhood Plan, as modified, and all supporting documents to East Suffolk Council.

Cllr Cheeseman express thanks on behalf of the Parish Council for all the hard work Cllr Saagi and the whole Neighbourhood Plan team have done in getting the Plan to this final stage. The Clerk will send an email of thanks to the members of the Neighbourhood Plan Group who are not Councillors.

9. DEVOLUTION

Cllr Ransome attend a meeting on local government reorganisation he briefly spoke about the subject and how this might affect Little Bealings in the future. He noted that Parish Council will remain the untouched.

It was **RESOLVED**:

- That once the consultation period starts that Cllr Cheeseman will reach out to neighbouring PCCs and if our views are aligned we may explore the possibility of a joint response.

10. Emergency Plan

Cllr C Cheeseman reported that work is still being completed for the draft Emergency Plan. He said that an article had been published in the Fynn Lark News, however the Parish Council have not had any responses for volunteers or information about anyone who could be classed as vulnerable in the village. There has been an offer of help from Mark Ward from the Rapid Response Team

It was **RESOLVED**:

- That Cllr C Cheeseman would meet with Mark Ward at RRT on behalf of the Council too see what help is on offer.

11. Dog Waste Bin

A location has been proposed by ESC on the footpath at the top of Micheal's Mount. Having looked at the position

It was **RESOLVED**:

- That if there were no objections from the neighbouring property, to order a dog waste bin for the site and for it to be paid for using CIL money.

12. Meeting with Patrick Spencer MP

Patrick Spencer MP is visiting the Village on 11th November, all are welcome to come to the meeting at the Community Hub, All Saints Church. Register for your place with the Clerk, Little Bealings Parish Council.

13. Noticeboard

The Parish Council has been approached with an offer of help from resident Mark Ward to replace the notice board in the Street. The Clerk is liaising with him.

14. Highways

14.1 Highways

The Railway crossing will be closed to traffic on from December 5, 11pm until December 8, 7.20am and December 13 11pm until December 15 7.20am for Network Rail works

14.2 Footpaths

Nothing to report

15. Finance

15.1 Income and Authorisation of Expenditure

Approval of Finance Schedule

Income had been received from East Suffolk Council (£6875.00 second half of the precept)

Expenditure had been incurred as follows:

- Clerk's Net Salary for September 2025: £660.00 (S111 and S112 LGA 1972) (standing order)
- Clerk's Net Salary for October 2025: £581.90 (S111 and S112 LGA 1972) (standing order)
- HMRC employer contributions second quarter: £253.08 (S111 and S112 LGA 1972) (standing order)

It was **RESOLVED**:

- that the following expenditure be incurred:
- Clerk's net salary for November 2025: £581.90 (S111 and S112 LGA 1972) (standing order)
- Clerk's net salary for December 2025: £581.90 (S111 and S112 LGA 1972) (standing order)
- Ropeth: £90
- CAS: £55 + £11 VAT
- One Suffolk: £216.00 + 43.20 VAT
- Westminster Blinds: £820 + 164 VAT (CIL)

It was **RESOLVED**:

- To increase the donation to the Royal British Legion to £25

15.2 Savings Account

The new Barclays savings account has now been opened

It was **RESOLVED**:

- To transfer the full balance of the NS & I savings account to the new Barclays account

15.3 Second Quarter Internal Review

It was **RESOLVED**:

- That the Clerk will arrange the Quarterly internal with Cllr Ransome once the October bank statement was received.

15.4 Budget for 2026/27

The Clerk presented the draft budget and proposed that Precept raise by £500 to £14,250 for 2026/27 – this is to take into account the Clerk's increased hours and Employers NI, neither were included in last year's budget

It was **RESOLVED**:

- To approve the figure of £14,250

15.5 Asset Register Review

It was **RESOLVED**:

- To approve the Asset Register as drafted

15.6 Asset Register Risk Assessment

It was **RESOLVED**:

- To approve the assessment as drafted

15.7 Business Risk Assessment

It was **RESOLVED**:

- To approve the assessment as drafted

16. Dates of Meetings from April 2025 to March 2026

It was **RESOLVED** that:

- The Council will meet on 5 January, 2 March (Annual Parish Meeting, followed by Council meeting), 11 May (Annual Parish Council Meeting), 6 July, 7 September and 2 November 2025 and on 4 January and 1 March 2027 (Annual Parish Meeting followed by Council Meeting)
- Additional meetings, if required by business to be transacted, be held on 2 February, 13 April, 1 June, 3 August, 5 October, 7 December 2026 and 1 February 2027

17. Date of Next Meeting

The next meeting of the Council will be on Monday 5 January 2026 in the Angela Cobbold Hall but a meeting will be held on Monday 1 December 2025, if required by business to be transacted.

There being no further business to discuss the meeting closed at 8.00pm.